



BusinessPlus Human Resources Management System

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BusinessPlus Human Resources Management System (HRMS) is a software suite designed for companies to enhance HR operations efficiency. It automates key HR functional areas including personnel, payroll, leave and attendance. Besides, optional module like employee self-service (ESS) on web/mobile is available to facilitate staff personal profile update, leave application & attendance tracking.



Key Benefits

- ✔ Scalable platform for enterprises with multiple entities and varied site operations
- ✔ Simple document management of employees for centralized storage & reference
- ✔ Generate remittance statement to MPF trustees in soft/hard copy for eligible members
- ✔ Automated leave entitlement calculation and instant leave balances look up for staff
- ✔ Effective administration on staff movement and efficient staff termination processing
- ✔ Support multiple payroll cycle & payroll period with different date range & payment method
- ✔ Easy to generate 56B diskettes and control list in compliance with HK IRD requirements
- ✔ Management control of personnel & payroll records for HK companies with PRC deployment
- ✔ Facilitate cost centre analysis of staff costs so as to integrate with accounting system
- ✔ Flexible to cater for different work environments including office and site operations
- ✔ Streamlined profile update, payslip download, leave application & attendance monitoring
- ✔ Sophisticated ranking, time sequential, exception, ratio, trend and grouping analysis can be done instantly with no need for technical expertise
- ✔ Less cost, high standard risk management and complete audit trail to foster internal control

Key Features

- ✔ Support multi-company, multi-currency, multi-lingual, multiple holiday tables
- ✔ Document viewer allows multiple images and attachments for individual staff
- ✔ Support ORSO and MPF schemes with varied voluntary contribution & multiple trustees
- ✔ Configurable leave policy and leave entitlement for different grade and service years
- ✔ Log staff movement as transaction & calculate final payments by RSE / company policy
- ✔ Definable auto-pay group including individual allowance & deduction items for payment transfer
- ✔ Ready-made tax forms (56B, 56E, 56F, 56G & 56M) with customizable tax columns & particulars
- ✔ Provide maintenance of social security scheme and individual income tax returns in PRC
- ✔ Support cost allocation by percentage or fixed amount on individual staff pay items
- ✔ Allow multiple shift type / pattern and duty roster with interface to external attendance device
- ✔ Employee Self Service (ESS) module deployed on latest Internet technologies HTML5
- ✔ Powerful "pivot table" report designer with popular computation functions such as Sort Value, Date Field, Condition Field, Ratio, Variation & Summary, etc.
- ✔ Proprietary database with advanced password management, system log, & user access control